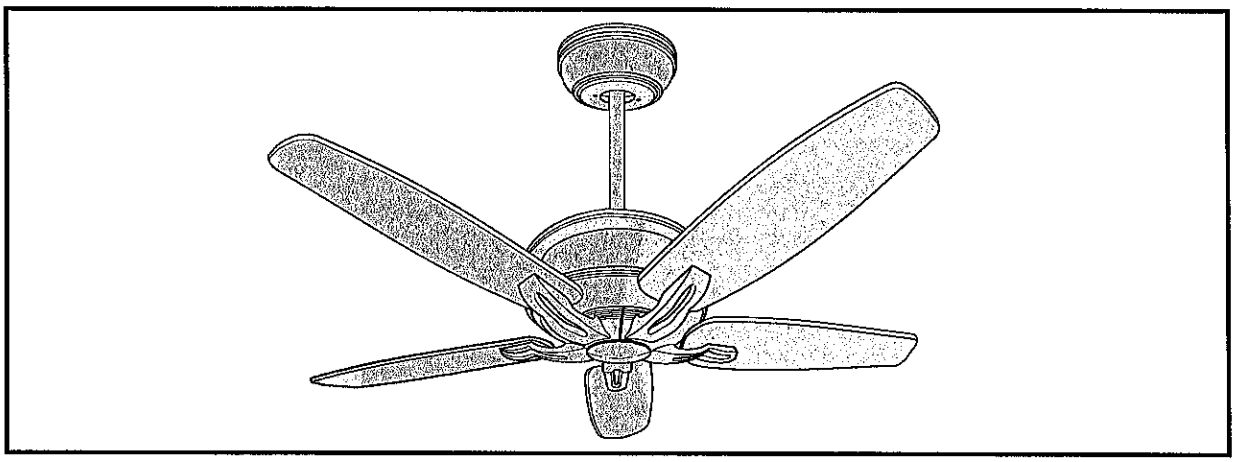
READ AND SAVE THESE INSTRUCTIONS



48" Ceiling Fan Owner's Manual

Net Weight: 23.7 Lbs.

READ AND SAVE THESE INSTRUCTIONS

Safety Instructions

⚠ WARNING

TO REDUCE THE RISK OF FIRE, ELECTRICAL SHOCK, OR INJURY TO PERSONS, OBSERVE THE FOLLOWING:

a. Use this unit only in a manner intended by the manufacturer. If you have questions, contact the manufacturer.

b. Before servicing or cleaning unit, switch power off at service panel and lock service panel disconnecting means to prevent power from being switched on accidentally. When the service disconnecting means cannot be locked, securely fasten a warning device, such as a tag, to the service panel.

1. Read your owner's manual carefully and keep it for future reference.
2. Be careful of the fan and blades when cleaning, painting, or working near the fan. Always turn off the power to the ceiling fan before servicing.
3. Do not put anything into the fan blades while they are turning.
4. Do not operate reversing switch until fan blades have come to a complete stop.

Additional Safety Instructions for Installation

1. To avoid possible shock, be sure electricity is turned off at the fuse box before wiring, and do not operate fan without blades.
2. All wiring must be in accordance with the National Electrical Code "ANSI/NFPA 70-2011" and Local Electrical Codes. Use the National Electrical Code if Local Codes do not exist. The ceiling fan must be grounded as a precaution against possible electrical shock. Electrical installation should be made or approved by a licensed electrician.
3. The outlet box and joist must be securely mounted and capable of reliably supporting at least 50 pounds. Use only U.L. outlet boxes listed as "Acceptable for Fan Support of 15.9kg. (35 lbs.) or less"., and use the mounting screws provided with the outlet box. Most outlet boxes commonly used for support of light fixtures are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.
4. The downrod furnished with the fan proves the minimum recommended floor to fan blade clearance for an 8 foot ceiling.
5. The fan must be mounted with the fan blades at least 7 feet from the floor to prevent accidental contact with the fan blades.
6. Follow the recommended instructions for the proper method of wiring your ceiling fan. If you do not know enough about electrical wiring, have your fan installed by a licensed electrician.

WARNING: To reduce the risk of electrical shock, this fan must be installed with an isolating wall control/switch.

NOTE: This fan is suitable for use with solid-state speed controls.

WARNING: To reduce the risk of fire or electrical shock, this fan should only be used with fan speed control, Model No. UC9020, manufactured by Rhine Electric Co., Ltd.

WARNING: This product is designed to use only those parts supplied with this product and/or any accessories designated specifically for use this product by Emerson Electric Co. Substitution of parts or accessories not designated for use with this product by Emerson could result in personal injury or property damage.

WARNING: To reduce the risk of personal injury, do not bend the blade flange when installing the blade flanges, balancing the blades or cleaning the fan. Do not insert foreign objects in between rotating fan blades.

WARNING: To reduce the risk of electrical shock, this fan must be installed with a general use, isolating control/switch.

NOTE: All setscrews must be checked and re-tightened where necessary before installation.

DATE CODE: _____

The date code of this fan may be found on the box, stamped in ink on a white label. You should record this data above and keep it in a safe place for future use.

Unpacking Instructions

⚠ WARNING

Do not install or use fan if any part is damaged or missing.

⚠ WARNING

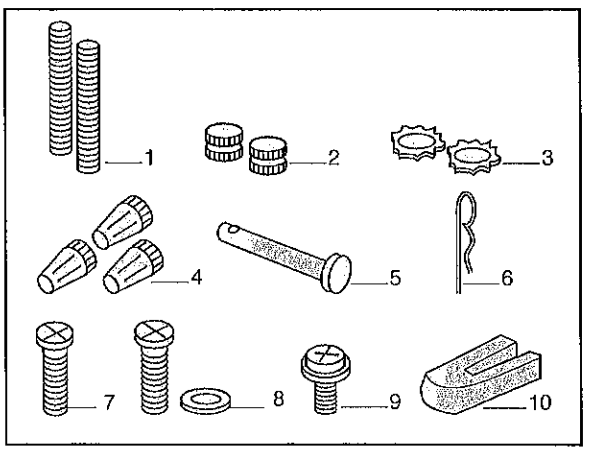
This product is designed to use only those parts supplied with this product and/or any accessories designated specifically for use with this product by Emerson Electric Co. Substitution of parts or accessories not designated for use with this product by Emerson Electric Co. could result in personal injury or property damage.

1. Check to see that you have received the following parts:

NOTE: If you are uncertain of part description, refer to exploded view illustration.

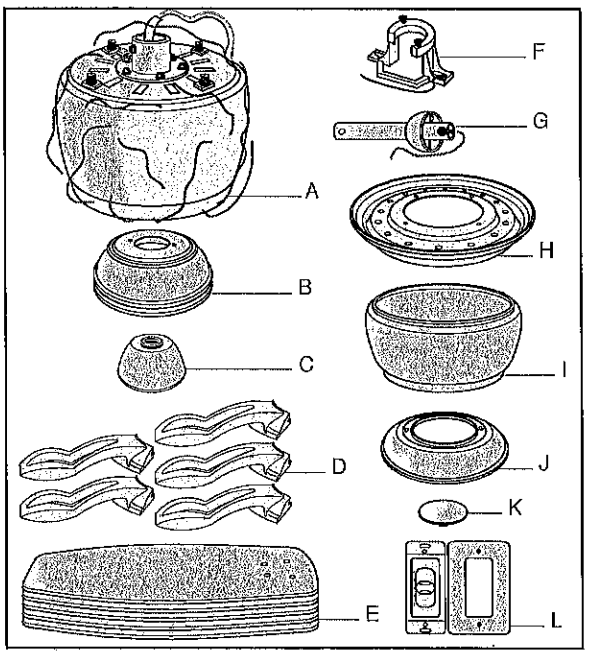
HARDWARE CONTENTS

Part	Description	Quantity
1	Threaded Studs, #8-32 x 1-1/4"	2
2	Knurled Knobs, #8-32	2
3	Lockwashers, #8	2
4	Wire Connectors, Type E3	3
5	Clevis Pin	1
6	Hairpin Clip	1
7	Flange Screw (Spare), 1/4-20 x 1/2"	1
8	Washer, Paper #10	21
9	#10-32 x 5/16" Slotted Phillips Washer Head Blade Screws	21
10	Blade Balance Kit	1



PACKAGE CONTENTS

Part	Description	Quantity
A	Fan Motor Assembly	1
B	Ceiling Canopy	1
C	Coupler Cover	1
D	Blade Flanges	5
E	Fan Blades	5
F	Hanger Bracket	1
G	Hanger Ball/Downrod Assembly	1
H	Upper Glass Retainer	1
I	Glass Shade	1
J	Lower Glass Retainer	1
K	Finial	1
L	SW46 Wall Control/Cover Plate	1



NOTE: Place the parts from the loose parts bags in a small container to keep them from being lost. If any parts are missing, contact your local retailer or catalog outlet for replacement before proceeding.

2. Remove the fan assembly from the protective plastic bag. Place the fan assembly into the upper foam pad with the bottom of the motor facing up.

   The upper foam pad serves as a holder for the fan during the first stages of assembly.

This Manual Is Designed to Make it as Easy as Possible for You to Assemble, Install, Operate and Maintain Your Ceiling Fan

Tools Needed for Assembly

One Phillips head screwdriver
One 1/4" blade screwdriver
One stepladder
One wire stripper

Materials

Wiring outlet box and box connectors must be of type required by the local code. The minimum wire would be a 3-conductor (2-wire with ground) of following size:

Installed Wire Length	Wire Size A.W.G.
Up to 50 ft.	14
50-100 ft.	12

⚠ WARNING

Before assembly your ceiling fan, refer to section on proper method of wiring your fan (page 9). If you feel you do not have enough wiring knowledge or experience, have your fan installed by a licensed electrician.

Ceiling Fan Assembly

1. Remove one of the motor housing screws and retain for future use. Loosen the remaining three motor housing screws for assembly of the lower glass retainer (Figure 1).

2. Place the lower glass retainer onto the motor housing and engage the key holes of the retainer onto the three motor housing screws. Rotate the lower glass retainer clockwise and tighten the three motor housing screws. Reinstall the motor housing screw (previously removed) into the remaining hole of the lower glass retainer and tighen all screws securely (Figure 2).

⚠ WARNING

To reduce the risk of personal injury, do not bend the blade flange when installing the blade flanges, balancing the blades or cleaning the fan. Do not insert foreign objects in between rotating fan blades.

3. Mount blade flange to fan blade using four #10-32 x 5/16" slotted Phillips washers head screws and four paper washers (Figure 3). Repeat this procedure for the remaining four blades and flanges.

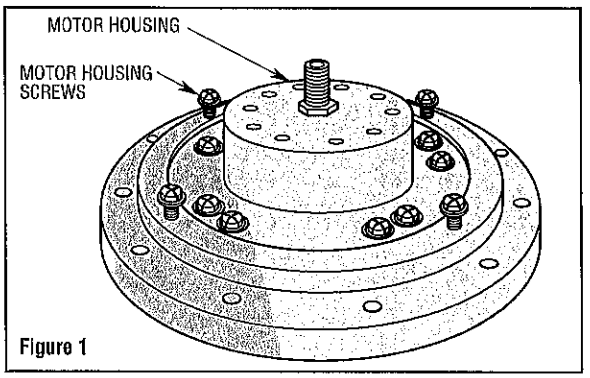


Figure 1

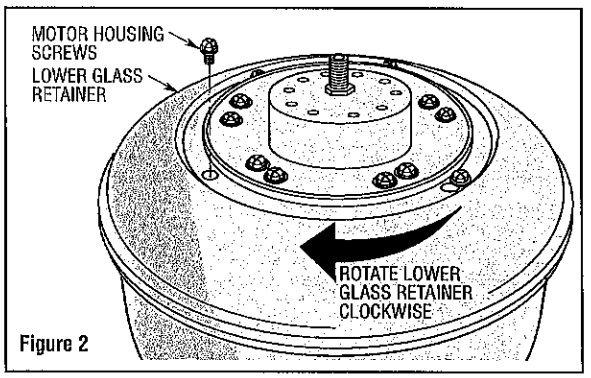


Figure 2

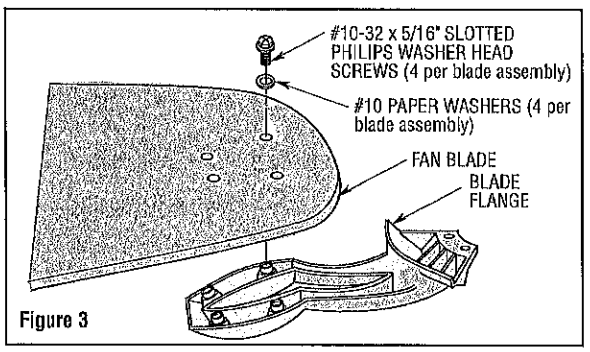


Figure 3

NOTE: Take care not to scratch fan housing when installing blades.

4. Attach the flange/blade assembly to the motor hub using the two pre-installed 1/4-20 x 1/2" flange screws and lockwashers. Make sure the screws are tightened securely (Figure 4). Repeat this procedure for the other four blade assemblies.

5. Screw the finial onto the center threaded stud of the motor housing until securely tighten (Figure 5).

6. Carefully turn the partially assembled fan right side up in preparation of final installation. Rest the fan motor housing onto the packing styrofoam, being careful not to bend the blades.

7. Carefully place the glass shade over the fan motor housing, resting it into the lower glass retainer. Orintate the glass shade so that the larger lip is resting in the lower glass retainer per Figure 6.

8. Remove the four knurled retainer screws from the motor housing and retain for future use.

9. Align the four holes of the upper glass retainer onto the fan motor housing and reinstall the four knurled retainer screws (previously removed). Securely tighten all four screws (Figure 7).

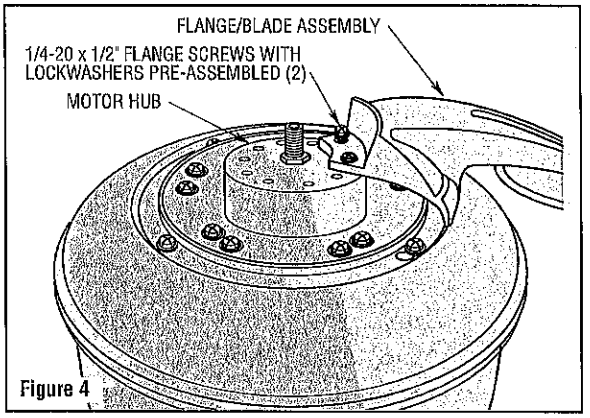


Figure 4

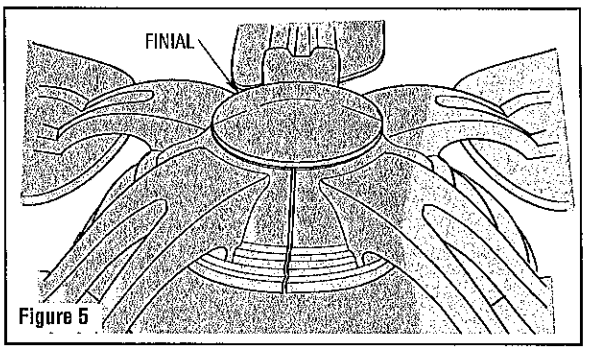


Figure 5

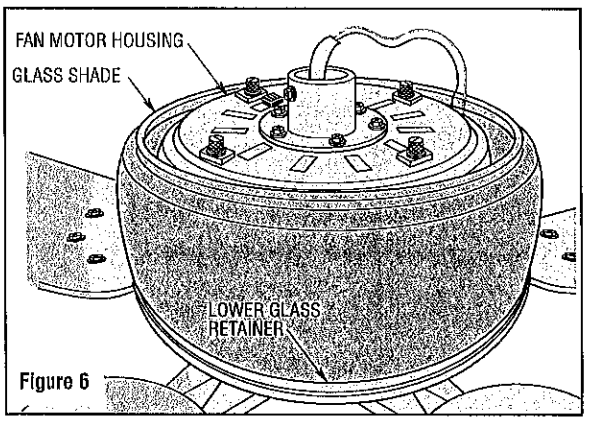


Figure 6

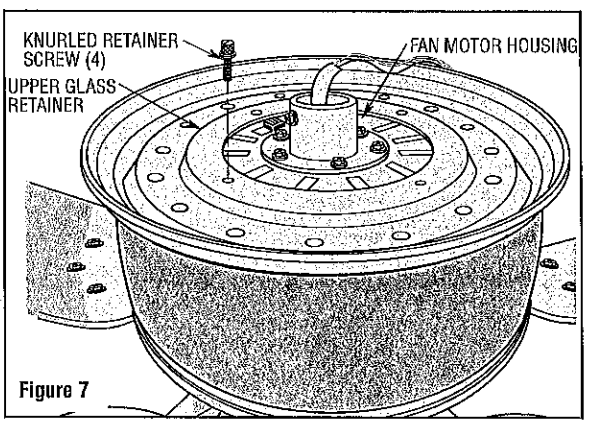


Figure 7

9. Remove the hanger ball by loosening the setscrew in the hanger ball until the ball falls freely down the downrod (Figure 8). Remove the pin from the downrod, then remove the hanger ball. Retain the pin and hanger ball for reinstallation in Step 14.

10. Separate, untwist and unkink the two 80" motor leads. Route the motor lead wires through the downrod. Align the clevis pin holes in the downrod with the holes in the motor coupler. Install the clevis pin and secure with the hairpin clip (Figure 9). The clevis pin must go through the holes in the motor coupler and the holes in the downrod. Be sure to push the straight leg of the hairpin clip through the hole near the end of the clevis pin until the curved portion of the hairpin clip snaps around the clevis pin. The hairpin clip must be properly installed to prevent the clevis pin from working loose. Pull on the downrod to make sure the clevis pin is properly installed.

⚠ WARNING

It is critical that the clevis pin in the motor coupler is properly installed and the setscrew securely tightened. Failure to verify that the pin and setscrew are properly installed (as shown in Figure 9) could result in the fan falling.

11. While pulling up on the downrod, securely tighten the two setscrews in the motor coupler.

12. Make sure the grommet is properly installed in the coupler cover, then slide the coupler cover on the downrod until it rests on the motor housing (Figure 10).

13. Place the ceiling cover over the downrod. Be sure that the ceiling cover and the coupler cover are both oriented correctly (Figure 11).

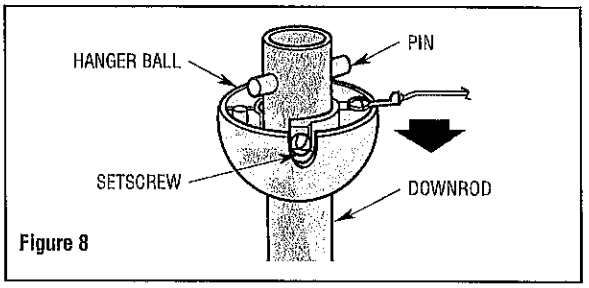


Figure 8

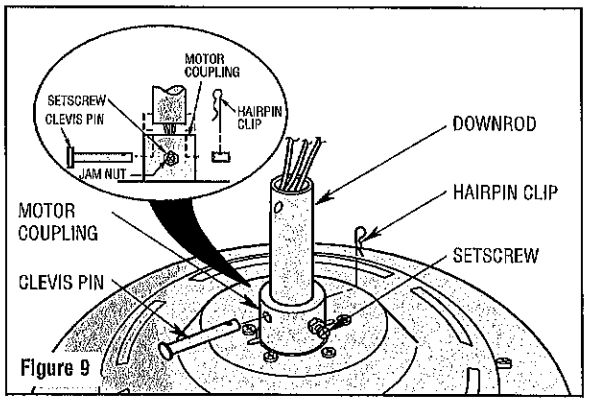


Figure 9

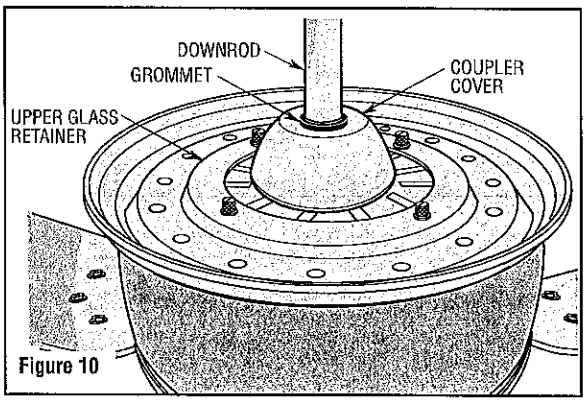


Figure 10

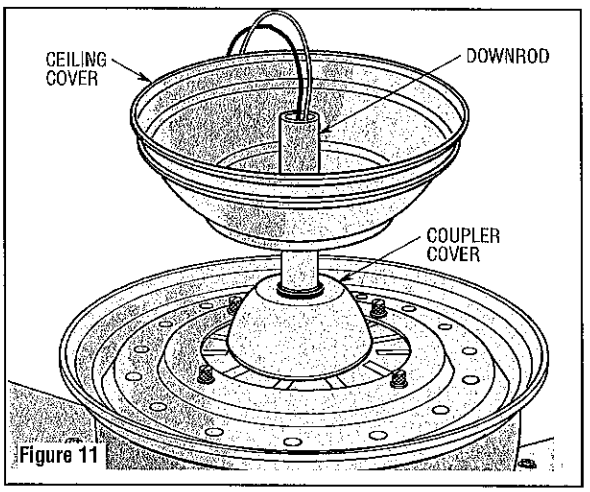


Figure 11

14. Reinstall the hanger ball (Figure 12) on the downrod as follows. Route the three 80" motor leads through the hanger ball. Position the pin through the two holes in the downrod and align the hanger ball so the pin is captured in the groove in the top of the hanger ball. Pull the hanger ball up tight against the pin and securely tighten the setscrew in the hanger ball. A loose setscrew could create fan wobble.

⚠ WARNING

It is critical that the pin in the hanger ball is properly installed and the setscrew securely tightened. Failure to verify that the pin and setscrew are properly installed could result in the fan falling.

15. The fan comes with black and white leads that are 80-inches long. Before installing the fan, measure up approximately 6 to 9-inches above top of hanger ball/downrod assembly. Cut off excess leads and strip back insulation 1/2-inch from end of leads.

16. You have now completed the assembly of your new ceiling fan. You can now proceed with hanging and wiring your fan.

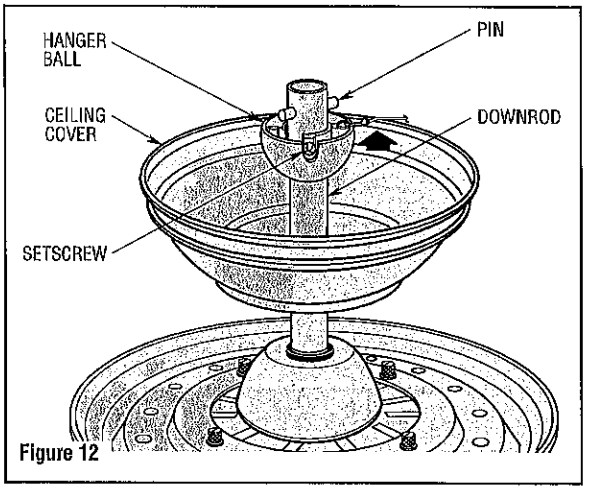


Figure 12

Electrical Requirements

Your new ceiling fan will require a grounded electrical supply line of 120 volts AC, 60 Hz, 15 amp circuit.

⚠ WARNING

Turning off wall switch is not sufficient. To avoid possible electrical shock, be sure electricity is turned off at the main fuse box before wiring. All wiring must be in accordance with National and Local codes and the ceiling fan must be properly grounded as a precaution against possible electrical shock.

CAUTION: To reduce the risk of electrical shock, disconnect the electrical supply circuit before installing the fan, light kit or receiver.

⚠ WARNING

To reduce the risk of fire, electric shock, or personal injury, mount fan to outlet box marked "Acceptable for Fan Support of 15.9kg. (35 lbs.) or less", and use screws supplied with outlet box. Most outlet boxes commonly used for support of light fixtures are not acceptable for fan support and may need to be replaced. Consult a qualified electrician if in doubt.

The outlet box must be securely anchored and capable of withstanding a load of at least 50 pounds.

If your fan is to replace an existing ceiling light fixture, turn electricity off at the main fuse box at this time and remove the existing light fixture.

⚠ WARNING

To avoid fire or shock, follow all wiring instructions carefully.

Any electrical work not described in these instructions should be done or approved by a licensed electrician.